

NCIE CATERING ENQUIRY FORM

Thank you for your catering request. Please provide your details and catering requirements and we will then contact you with a quote.

Completed forms should be saved and sent to bookings@ncie.org.au. Questions can also be directed to the NCIE on 02 9046 7800.

Please note, we require 7 days notice for catering requests.



NATIONAL CENTRE OF
INDIGENOUS
EXCELLENCE

Contact Details

Organisation Name: _____ ABN: _____

Organiser Name: _____

Mobile Phone: _____ Email Address: _____

Address: _____

Suburb: _____ State: _____ Postcode: _____

Have you used the NCIE previously for Conferences or Catering? Yes No

Will your order be for pickup or delivery? *(additional charges may apply)* Pickup Delivery

Booking Details

Event Name: _____

Event Summary: *(e.g. conference, board meeting, training session, presentation etc)*

Number of Attendees: _____ Event Date: _____

Event Start Time: _____ Pickup or Delivery Time: _____

Parking Details *(Delivery only)*: _____

How did you hear about the NCIE?

NCIE Website

Supply Nation

Referral

Social Media

Search Engine (Google etc)

Other _____

By submitting this order I understand that the NCIE does not prepare food for persons with special dietary requirements in a separate kitchen and cannot guarantee that cross contamination will not occur (e.g. flour and nuts).

I acknowledge that by providing my email I will receive the NCIE monthly newsletter at this email.

We will never provide your information to third parties.

Please do not add me to your email database.

Name: _____ Date: _____

Signature: _____

Please use the Catering Price List to complete your order.