



## Work Health & Safety Policy

The National Centre of Indigenous Excellence (NCIE) is committed to providing all workers (employees, contractors, volunteers, work experience students) and other persons (visitors, tenants, guests) with a safe and healthy work environment in line with current Work Health and Safety (WHS) legislation, Codes of Practice and Australian Standards, and relevant industry standards.

**NCIE is committed to:**

- a. Developing and implementing an effective WHS management system and procedures to ensure safe systems of work;
- b. Implementing a risk management approach consistent with the nature of workplace activities and scale of health and safety risks;
- c. Involving workers in health and safety decision making and consulting with all stakeholders regarding decisions that may impact their workplace health and safety;
- d. Providing training, instruction and supervision to improve understanding of workplace hazards and safe work practices, and disseminating of health and safety information to all workers and visitors to the workplace;
- e. Applying a continuous improvement approach to health and safety by strong communication to/from all workers; establishing measurable objectives and targets for health and safety aimed at elimination of work-related illness and injury;
- f. Applying effective rehabilitation measures for workers to facilitate an early recovery and return to work;
- g. Ensuring work, health and safety policy and procedures are effectively implemented and communicated; and
- h. Complying with WHS Legislation, Codes of Practice, Australian Standards, and relevant industry standards.

**It is the responsibility of all workers and other persons to:**

- a. Follow all reasonable NCIE safety requirements;
- b. Maintain a duty of care for their own actions as well as for the health and safety of all others who may be affected by their actions or omissions;
- c. Report all hazards, near misses, incidents, injuries and illnesses as soon as practicable and in a timely manner;
- d. Actively participate in improving and promoting safety standards; and
- e. Maintain workplaces in a safe and good order.

NCIE and its workers are committed to working together to meet our shared WHS objectives and to create a safe and healthy environment for everyone.