**Lifeguard**

|  |
| --- |
| **Key Position Information** |
| Job Title: **Lifeguard** | Position Reports To: **Aquatics Coordinator** |
| Location: **National Centre of Indigenous Excellence, 180 George St, Redfern** |
| Status: **Casual** | Direct reports: **Nil** |

|  |
| --- |
| **Primary Purpose of Job** |
| The role of the Lifeguard is to supervise aquatics area to ensure a high level of participant and staff safety is maintained during pool opening hours.Exceed the expectations of members and guests by ensuring facility presentation is kept to a high standard within the Gym, Change rooms and poolside. Ensure all areas and equipment is clean, maintained and presented as laid out in the Centre procedures manual. |

|  |
| --- |
| **Qualifications** |
| * Current Pool Lifeguard Certificate (SISSS00111).
* Valid CPR Certificate (HLTAID009) and First Aid Certificate (HLTAID011).
 |

|  |  |
| --- | --- |
| **Function** | **Accountabilities** |
| **Operational** | * Ensure care, supervision and security is provided to all members and guests of the Pool and Fitness Centre.
* Maintain a clean and safe environment for staff, members and participants of the pool.
* Maintain and check bathrooms every hour for cleanliness/incident prevention.
* Ensure that pool tests are done accurately and quickly prior to pool opening and every three hours thereafter.
* Deliver excellent customer service to any member or guest of the centre.
* Keep up to date with any promotions in the centre.
* Maintain currency of all qualifications required for the position.
* Perform any other duties as reasonably directed by NCIE.
 |
| **Key Internal & External Relationships** | * Build and sustain effective working relationships with a network of internal and external stakeholders and ensure that all interactions with partners, educators and communities foster positive relationships.
* Participate in meetings to represent work group perspective and share information.
* Work collaboratively to contribute to achieving the team’s business outcomes.
 |
| **NCIE’s Core Values** | * Consistently acts in accordance with the NCIE’s values, challenges practices inconsistent with these values and use values as a basis managing relationships and decision making.
 |
| **Employee WHS**  | * Models healthy and safe behaviour and ensures personal health and safety at work.
* Not adversely affecting the health and safety of other workers or persons.
* Proactively detecting and reporting hazards, then reporting them to the line manager to ensure timely and proper control.
* Comply with all reasonable instructions, policies and procedures and safely using equipment.
* Reporting any incidents (near misses/injury/illnesses).
 |
| **Risk Management** | * Actively participate in risk assessment reviews as required and adhere to policy and operating procedures developed to manage workplace risks.
* Adhere to and uphold the consolidated organisational risk and compliance portfolio including but not limited to WHS, financial, people, systems and operational risk.
 |
| **NCIE Policies and Procedures** | * Abide by and uphold the NCIE policies and procedures.
 |

|  |
| --- |
| **Selection Criteria** |
| **The occupant of this position will be able to demonstrate the following criteria:*** Ability to communicate effectively and work constructively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of their cultures.
* Excellent understanding of risk management and WHS, in a related environment.
* Capacity to safely handle & manage chemicals and manual handling components of the role.
* Good written and oral communication skills.
* Excellent customer service.
 |

|  |
| --- |
| **Practical Requirements** |
| The preferred candidate will be engaged on a casual contract**.**Work outside of the normal hours of duty may be required. Employment will be subject to a National Police Clearance and the ability to get a NSW Working with Children Check clearance is essential.  |

 ****

**Applications from Aboriginal and Torres Strait Islander people are strongly encouraged.**